



SNAP/EBT and Credit Card Tokens Regulations & Agreement Form

How the system works:

\$1 & \$2.50 SNAP (RED) tokens

- Purchased with SNAP/EBT (food stamps)
- Can be used for: grocery items (produce, meat, eggs, bread, dairy, jam, etc); seeds or plants that produce food; pastries or other prepared foods that are in a bag to take home
- No change may be given for these tokens
- HIP benefits – the coins **cannot** be used in conjunction with the HIP benefit. See below for HIP protocols

\$5 Credit (BLUE) Tokens

- Purchased with a credit or debit card
- Can be used like cash on any item at the market
- You should give change IN CASH for purchases
- DO NOT give out \$1 or \$2.50 SNAP tokens as change for \$5 credit tokens

HIP benefit

- Customers earn HIP benefit when they purchase qualified, local produce from HIP qualified vendors.
- A full list of qualified products is [HERE](#)
- If you are a HIP qualified farm you should process your own SNAP and HIP transactions.
- If you are a farm and are NOT HIP qualified, NB Farmers' Market can process SNAP/HIP transactions, using the following procedure:
 - Once a SNAP customer is done shopping with you, give the customer a post-it slip with your farm name, the total sale and the total eligible for HIP. For example, if the person buys a head lettuce (\$3), a bunch of beets (\$3) and a dozen eggs (\$5), you would write the farm name, Total = \$11 and HIP total = \$6. Tell the customer to bring the slip to the information booth. Their card will be swiped, and the market manager will initial the post-it. The customer will bring the post-it back and then you give the customer their purchased items.

Reimbursement Procedure

- At the end of the market, vendors must separate tokens by type, count them and bring them to the NBFM tent. Staff will give each vendor a receipt for the tokens.
- Coastal Foodshed will reimburse vendors every other week, either by direct deposit or check.
- VENDORS WILL NOT BE REIMBURSED FOR TOKENS THAT ARE ACCEPTED IN ERROR

I have read and agree to abide by the regulations regarding NB Farmers' Market Tokens. If I am not present at my business's stand at the market, I assume responsibility for training my staff in NBFM token.

Signature _____ Date: _____

Name: _____ Business Name: _____